

# NOTES ON COMPLETING THE COMENIUS APPLICATION FOR

## INCLUSION AND INTEGRATION

### Teaching immigrant students in compulsory education

#### Comenius in-service training course for teachers and administrators

This advice is correct at the time of writing, but always  
**CHECK WITH YOUR NATIONAL AGENCY** how to fill in the form.

These instructions are for Comenius applications.  
Read the Guidance Notes for Application in your own language very carefully.



Education and Culture DG

Lifelong Learning Programme

#### B.

**Sub-programme:** Comenius

**Round:** Round 1: 16/01/2013

**Training Type:**

Structured Training Course

**Organiser:**

Shadows Finland Professional  
Development Limited

**Thematic Area of Training:**

General In-Service Training

**Is the training in Comenius/Grundtvig  
database?**

No

#### D.

**Full Legal Name:**

Shadows Finland Professional  
Development Limited

**Acronym:** SFPD

**Type of organisation:**

Institution for in-service teacher  
training (EDU-InISrvTr)

**Legal address:** Ellintie 15

**Postal code:** 90240

**City:** Oulu

**Country:** Finland

**Telephone:** + 358 44 375 3799

**Email:** shadows.finland@gmail.com

**Website:** www.shadows.org.uk

#### E.

**Title:**

INCLUSION AND INTEGRATION  
Teaching immigrant students in  
compulsory education

**Start date:** 06-05-2013

**End date:** 10-05-2013

**Topic:**

Education of specific target groups:  
(occupational travellers, migrants,  
travellers, Roma) (TOPIC-12)

**Sections E2, E3, E4, E5, E6 and E7:**

Please complete IN YOUR OWN  
WORDS as fully as possible, giving as  
much detail as possible. You must  
remember that your application will  
be judged. You are in competition with  
others applying.

**Section F.1 Travel Costs**

Enter real costs: return travel to/from  
airport in your country to/from Oulu,  
Finland Airport. Don't forget Airport  
Coach transfer costs.

Subsistence is calculated from the  
information you have given. Please,  
note that you are entitled to travel on  
Sunday 5th May to Oulu and travel  
back home on Saturday 11th May.  
Total duration of the mobility activity  
may be seven days.

**Participation Fee**

Real Cost one week 750 Euros\*\*

\*\*NB Do not include accommodation  
fees here as they are paid from the  
subsistence allowance.

Enclose to your application the **Letter  
of Pre-Inscription**, and the **Course  
Flyer** which we sent to you.

## INCLUSION AND INTEGRATION

Oulu  
FINLAND

6.—10.5.2013



Shadows Finland Professional Development Limited

Office: Ellintie 15 FIN-90240 Oulu FINLAND +358 44 375 3799 shadows.finland@gmail.com